

**General Secretariat of the National Council for Sustainable Development  
Department of Climate Change  
Project: Cambodia “First Biennial Update Report (BUR1) under the United Nations Framework Convention on Climate Change”**

**JOB DESCRIPTION**

**I. Position Information**

Job Title: Project consultant to prepare Financial, Technological and Capacity Building Needs of the Cambodia’s first BUR  
Reports to: National Project Coordinator  
Contract Type: Short-term consultant  
Duty Station: Department of Climate Change, GSSD  
Classified Level: N/A  
Duration: 25 working days (spread over the period of 15 June 2018 to 31 December 2018)

**II. Organizational Context**

This proposed project will enable the Royal Government of Cambodia (RGC) to prepare its first Biennial Update Report (FBUR), in accordance with decision 1/CP.16 and 2/CP.17 of the Conference of the Parties to the United Nations Framework Convention on Climate Change (UNFCCC). The Biennial Update Reports of Non-Annex I Parties to the UNFCCC aim to provide updates on data and information contained in the most recent national communication on climate change. Cambodia’s First Biennial Update Report (FBUR) Project intends to: (i) strengthen national technical and institutional capacities for the preparation of Biennial Update Reports and (ii) update data and information contained in the Second National Communication related to, inter alia, national circumstances and institutional arrangements, national inventory of greenhouse gases, measures to mitigate climate change and their effects, constraints, gaps and related financial, technical and capacity needs, support received and information on domestic Measurement, Reporting and Verification (MRV).

The Department of Climate Change (DCC) of the General Secretariat of the National Council for Sustainable Development (GSSD) is the executing Partner, with support from a number of key technical Ministries. A technical consultant will be recruited to provide support in preparing report on Financial, Technological and Capacity Building Needs of the Cambodia’s first BUR of the Cambodia’s First BUR.

**III. Functions / Key Results Expected**

The consultant will work under the direct supervision of the National Project Coordinator and be responsible for preparing report on Financial, Technological and Capacity Building

Needs of the Cambodia's first BUR. He or she will be performing the following key functions:

- Identify constraints and gaps associated with the implementation of the UNFCCC Convention, national communications and biennial update reports;
- Identify financial, technical and capacity building needs (associated with constraints and gaps);
- Draft the BUR section on constraints and gaps, and related financial, technical and capacity building needs; circulate the draft section for peer review and validation;
- Collect information on support received for activities related to climate change, including the preparation and submission of the BUR
- Collect, analyze and update information related to the financial resources, technology transfer, and capacity building and technical supports received from the Global Environment Facility, Parties included in Annex II to the Convention and other developed country Parties, the Green Climate Fund and multilateral institutions for activities relating to climate change, including for the preparation of the BUR;
- Draft the BUR sector on the support received; circulate the draft report for peer review and validation.

**Key deliveries**

- Consultancy workplan ;
- Draft the BUR section on constraints and gaps, and related financial, technical and capacity building needs;
- Draft the BUR section on the support received;
- Consultation meeting reports.

**IV. Recruitment Qualifications**

Education:	<ul style="list-style-type: none"> <li>• University degree in environmental management, economics, energy, agriculture, forestry or other areas related to the ToR.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>• At least 10 years of relevant work experience with government, private companies, international organizations or NGOs.</li> </ul>
Competencies	<ul style="list-style-type: none"> <li>• Understanding of the UNFCCC process, BUR and National Communication under the UNFCCC.</li> </ul>
Language Requirements:	<ul style="list-style-type: none"> <li>• Fluency in English.</li> </ul>