

**General Secretariat of the National Council for Sustainable Development
Department of Climate Change
Project: Cambodia “First Biennial Update Report (BUR1) under the United Nations Framework Convention on Climate Change”**

JOB DESCRIPTION

I. Position Information

Job Title: Project consultant to prepare information on domestic Measurement, Reporting and Verification of the First Cambodia's BUR
Reports to: National Project Coordinator
Contract Type: Short-term consultant
Duty Station: Department of Climate Change, GSSD
Classified Level: N/A
Duration: 30 working days (spread over the period of 1 June 2018 to 31 December 2018)

II. Organizational Context

This proposed project will enable the Royal Government of Cambodia (RGC) to prepare its first Biennial Update Report (BUR), in accordance with decision 1/CP.16 and 2/CP.17 of the Conference of the Parties to the United Nations Framework Convention on Climate Change (UNFCCC). The Biennial Update Reports of Non-Annex I Parties to the UNFCCC aim to provide updates on data and information contained in the most recent national communication on climate change. Cambodia's First Biennial Update Report (BUR) Project intends to: (i) strengthen national technical and institutional capacities for the preparation of Biennial Update Reports and (ii) update data and information contained in the Second National Communication related to, inter alia, national circumstances and institutional arrangements, national inventory of greenhouse gases, measures to mitigate climate change and their effects, constraints, gaps and related financial, technical and capacity needs, support received and information on domestic Measurement, Reporting and Verification (MRV).

The Department of Climate Change of the General Secretariat of the National Council for Sustainable Development (GSSD) is the executing Partner, with support from a number of key technical Ministries. A technical consultant will be recruited to provide support in preparing on domestic Measurement, Reporting and Verification of the Cambodia's First BUR (BUR).

III. Functions / Key Results Expected

The consultant will work under the direct supervision of the National Project

Coordinator and be responsible for preparing information on domestic Measurement, Reporting and Verification (MRV) of the Cambodia's first BUR. He or she will be performing the following key functions:

- Strengthen technical capacities of national teams on MRV; and identified needs and support received;
- Analyze and describe the national arrangements for MRV related to mitigation actions and their effects;
- Design and set up a domestic MRV system to support the implementation of the Nationally Appropriate Mitigation Actions
- Provide information on protocols and operation procedures of the MRV system;
- Describe MRV arrangements related to the identified needs and support received;
- Draft the BUR section on domestic MRV;
- Facilitate in organizing workshop to validate the BUR section related to domestic MRV and later prepare the final draft for incorporation into the BUR.

Key deliveries

- Inception report, including workplan;
- Training workshop reports;
- Report on national arrangements for MRV related to mitigation actions and their effects;
- Domestic MRV system to support the implementation of the Nationally Appropriate Mitigation Actions;
- Draft the FBUR section on domestic MRV;
- Validation workshop report.

IV. Recruitment Qualifications

Education:	<ul style="list-style-type: none"> • University degree in environmental management, economics, energy, agriculture, forestry or other areas related to the ToR.
Experience:	<ul style="list-style-type: none"> • At least 10 years of relevant work experience with government, private companies, international organizations or NGOs.
Competencies	<ul style="list-style-type: none"> • Understanding UNFCCC process, BUR and National Communication under the UNFCCC.
Language Requirements:	<ul style="list-style-type: none"> • Fluency in English.